

## **BOXING AUSTRALIA INCORPORATED (BAI)**

### **RISK MANAGEMENT POLICY**

BAI's Risk Management Policy has been created to protect and enhance the health, safety and welfare of all associated with activities of BAI and its Member Associations.

Through implementation of the Risk Management Policy it is intended to promote the health and safety of all BAI and BAI Member Association members, employees and participants in activities associated with our sport, as well as members of the public associated with activities of BAI and/or any of its Member Associations.

To implement BAI's Risk Management Policy the following **How to Guide for Health and Safety** is to be undertaken through its accompanying **Risk Action Planners**. The Risk Action Planners are intended to alert all persons responsible for implementation of the Risk Management Policy of actions that should be taken to minimise risks.

#### **How to Guide for Health and Safety**

It is the responsibility of BAI and/or BAI Member Association **designated persons** to implement the Risk Management Policy to meet their relevant following obligations:

1. Prior to any event or administrative activity he/she is to review and check the BAI Risk Action Planner for any activity for which he/she has been designated responsibility.
2. For the activity he/she is to go through the appropriate Risk Action Planner checklist(s) and ensure each safety measure is implemented.
3. He/She is to notify the person they report to if some points are unable to be resolved, and then to commence the activity only if sufficient controls can be put in place.
4. He/She is to ensure temporary structures such as boxing rings and seating etc. are properly erected.
5. He/She is to ensure adequate event marshals are in place to control crowd behaviour.
6. He/She is to ensure that persons are appointed to direct all persons at the activity, in the event of an Emergency, on how to vacate the building by the nearest EXIT if safe to do so and to assemble at an area point where everyone will remain until the situation is back to normal or further instructions are given. He/She and all other persons **MUST** on hearing or being aware of a fire, non-theatrical smoke, fire alarm bell or other emergency warning system vacate the event site.
7. He/She **MUST** not allow any obstruction to an access to an Emergency Exit by any materials or equipment etc., nor the wedging open of any fire

- door. Additionally, he/she MUST ensure there has been no interference with any fire fighting equipment, safety systems or fire detection systems.
8. He/She MUST report to senior event officials any injury they have become aware that has been suffered by any official, employee, volunteer or member of the public at the event.
  9. He/She is not to participate in or permit practical jokes or horseplay by any person.
  10. He/She MUST ensure that he/she and any other official, employee or volunteer does not commence or continue an activity if under the influence of drugs or alcohol.

END

## RISK ACTION PLAN

### ACTION PLANNER 1

<b>Item</b>	Management of our sport		1
<b>Risk</b>	Poor management leading to failure to meet commitments and obligations, critical stakeholder dissatisfaction, sponsorships not granted, and legal liability created		
<b>Action Plan Proposed Treatments</b>		<b>Person Responsible</b>	
<input type="checkbox"/> Ensure there is compliance with any Government regulations and BAI rules in relation to competitor registration and eligibility.			
<input type="checkbox"/> Ensure there is compliance with any Government regulations and BAI rules in relation to boxer welfare including any declaration required under BAI's MPP.			
<input type="checkbox"/> Ensure there is compliance with BAI's Anti-Doping Policy.			
<input type="checkbox"/> Ensure there is compliance with BAI's Competition Rules.			
<input type="checkbox"/> Ensure particularly that boxer medical examination and other health welfare checks are carried out according to BAI's rules.			
<input type="checkbox"/> Ensure appropriate BAI and/or Member Association, event promoters insurance policies are in place including: Public Liability (minimum \$10 million), Directors and Officers/Associations, Volunteers, Boxers.			
<b>Resource Requirements</b>	Appointment of a designated person(s) to undertake the above responsibilities in a timely manner.		
<b>Responsibilities</b>	BAI Board and/or Member Association Committee of Management.		
<b>Timing</b>	Pre-Registration, Pre-event/Event competition, Post-event competition.		
<b>Reporting &amp; Monitoring Required</b>	BAI Board and/or Member Association Committee of Management.		

## RISK ACTION PLAN

### ACTION PLANNER 2

Item	Boxer & Coach eligibility and compliance	Ref	2
<b>Risk</b>	<b>Breaches of Government regulation and BAI Competition Rule requirements leading to creation of legal liability and stakeholder dissatisfaction</b>		
Action Plan Proposed Treatments		Person Responsible	
<input type="checkbox"/> Appoint and adequately train official(s) responsible for collection, processing and filing of all documents relating to boxer eligibility to compete.			
<input type="checkbox"/> The Member Association Boxer registration form shall contain a declaration by the boxer that he/she:			
<ul style="list-style-type: none"> <li>- is an amateur, never having boxed against a professional,</li> <li>- fully understands that participating in contact sports (including amateur boxing) carries a risk of infection, serious injury or death, which risk the applicant voluntarily and knowingly accepts,</li> <li>- understands that the risk of acquiring Hepatitis B through blood during sparring or competing can be prevented by being vaccinated,</li> <li>- accepts personal responsibility for ensuring that he/she is medically, mentally and physically fit to train and compete, and has no injuries or conditions that may impact on their ability to safely train or compete in amateur boxing,</li> <li>- releases Boxing Australia and its Member Associations, and their employees, officers, officials, medical officers, coaches and boxers, from liability for any injury or infection and any consequent loss to the applicant that may result from training or competing in amateur boxing, and from any loss to the applicant that may arise from termination of a bout in which they are competing,</li> <li>- certifies that the information they have provided is true and correct and may be used by Boxing Australia and its Member Associations to administer their membership, and may be provided to anti-doping authorities where necessary,</li> <li>- consents to their name, age, club, weight division, competition record and coach's name being published on any internet website of Boxing Australia and its Member Associations,</li> <li>- agrees to abide by the rules of Boxing Australia including its Anti-Doping Policy and Member Protection Policy and the relevant Member Association, including any Code of Conduct of those associations.</li> </ul>			
<input type="checkbox"/> The Member Associations' Boxer registration form shall include a section which, where the applicant is aged less than eighteen, must be signed by a parent or guardian asserting the legal authority to act on behalf of the minor, and agreeing to execute the boxer's declaration on behalf of the minor, and consenting to the minor competing.			
<input type="checkbox"/> Ensure every application for registration as a boxer complies with the following:			
<ul style="list-style-type: none"> <li>- The applicant has provided acceptable evidence of his/her identity and date of birth,</li> <li>- The applicant is at least ten years of age or the required age prescribed by the Member Association's rules and/or State/Territory legislation,</li> </ul>			

- The applicant has never boxed as or against a professional boxer.	
<input type="checkbox"/> Ensure any applicant who was previously registered in another state or territory is processed as per the transfer procedure set out in BAI's By-law Boxer membership of Member Association.	
<input type="checkbox"/> Ensure every Member Association registered Coach complies with the following:	
<ul style="list-style-type: none"> <li>- has accreditation with the National Coach Accreditation Scheme (NCAS),</li> <li>- is at least 18 years of age,</li> <li>- gives a signed commitment to observe BAI's Member Protection By-law,</li> <li>- is processed for a Criminal Record Check in accordance with BAI's Member Protection By-law and any applicable state/territory legislation.</li> </ul>	
<b>Resource Requirements</b>	Drafting of registration forms, appointment of a designated person(s) to undertake the above responsibilities in a timely manner, storage of the documents.
<b>Responsibilities</b>	Member Association Committee of Management.
<b>Timing</b>	Pre-Registration.
<b>Reporting &amp; Monitoring Required</b>	Member Association Committee of Management.

## RISK ACTION PLAN

### ACTION PLANNER 3

Item	Declarations by boxers and coaches, code of conduct	Ref	3
<b>Risk</b>	<b>Failure to conduct Boxer/Coach compliance checks resulting in accident leading to stakeholder dissatisfaction, loss of public goodwill, and creation of compensation claims.</b>		
Action Plan Proposed Treatments		Person Responsible	
<input type="checkbox"/> Prior to competing at any tournament/event, the boxer shall sign a declaration stating that he/she: <ul style="list-style-type: none"> <li>- is fit to box,</li> <li>- to the best of his or her knowledge and belief does not have any infection or virus,</li> <li>- to the best of his or her knowledge and belief is fairly matched,</li> <li>- is willingly competing in the contest,</li> <li>- has advised the medical officer conducting the pre-bout medical examination of any injury or infection within the last 28 days,</li> <li>- has advised the medical officer conducting the pre-bout medical examination of any drug or medication taken within the last 48 hours,</li> <li>- has advised the medical officer conducting the pre-bout medical examination of any medical procedure, injury, illness, or medical treatment since the date of the last annual medical examination,</li> <li>- accepts without reservation the conditions set by BAI or a BAI Member Association for the contest,</li> <li>- is aware that he or she could be injured or receive an infection during or as a result of the contest,</li> <li>- is aware that if they are not vaccinated against Hepatitis B that they are taking a serious risk,</li> <li>- is aware he or she may stop and withdraw from the contest at any time whether before or during it,</li> <li>- accepts responsibility for any injury or infection he or she incurs during or as a result of the contest,</li> <li>- she – for female boxers, who may be pregnant (whether aware or unaware of the fact) – is aware of the danger to herself and her unborn child if she boxes while pregnant,</li> <li>- absolves BAI and the BAI Member Association of any liability for any injury or infection he or she incurs during or as a result of the contest,</li> <li>- is aware that a boxer registered with a BAI Member Association may have limited if any insurance cover for his or her participation in a contest conducted by BAI and/or a BAI Member Association, but if he or she wants insurance cover or more substantial insurance cover for his or her participation in such a contest then he or she will have to obtain such insurance cover for him or her self.</li> </ul>			
<input type="checkbox"/> The declaration by the boxer shall be countersigned by the boxer's coach, certifying that: <ul style="list-style-type: none"> <li>- to the best of their knowledge and belief the boxer is fit to box,</li> <li>- to the best of their knowledge and belief the boxer will be fairly matched,</li> </ul>			

<ul style="list-style-type: none"> <li>- the boxer is participating in the contest with their full consent,</li> <li>- if the boxer is a minor, he or she has parent/guardian approval to box,</li> <li>- the coach is aware he/she has the authority to withdraw the boxer at any time before or during the contest.</li> </ul>	
<b>Resource Requirements</b>	Drafting of registration forms, appointment of a designated person(s) to undertake the above responsibilities in a timely manner, storage of the document.
<b>Responsibilities</b>	BAI Board and/or Member Association Committee of Management.
<b>Timing</b>	Pre-tournament/event.
<b>Reporting &amp; Monitoring Required</b>	BAI Board and/or Member Association Committee of Management.

## RISK ACTION PLAN

### ACTION PLANNER 4

<b>Item</b>	<b>Referee and Judge qualifications and contest duties.</b>	<b>Ref</b>	<b>4</b>
<b>Risk</b>	<b>Compliance risks which could result in an accident/injury leading to critical stakeholder dissatisfaction, loss of public goodwill and creation of legal liability.</b>		
<b>Action Plan Proposed Treatments</b>		<b>Person Responsible</b>	
<input type="checkbox"/> All officials including Referees and Judges shall be appropriately qualified and accredited.			
<input type="checkbox"/> A senior judge/referee shall ensure that the boxing ring is safely erected and is in accordance with BAI Competition Rules.			
<input type="checkbox"/> Officiating referee to wear disposable gloves that he or she will safely dispose of in a receptacle at ringside at the conclusion of the contest.			
<input type="checkbox"/> Officiating referee to carry cotton swab pads for removal of blood from a boxer or his/her gloves; swabs to be safely disposed of in a receptacle at ringside immediately after use.			
<input type="checkbox"/> Officiating referee will ensure that if a boxer is stunned or otherwise distressed the contest is temporarily stopped to allow the boxer to regain the ability to continue.			
<input type="checkbox"/> Officiating referee will ensure that if a boxer is unable to defend himself or herself the contest is stopped.			
<input type="checkbox"/> Officiating referee will ensure that irrespective of the condition of the boxers involved, a contest is stopped if one boxer has established a clear ascendancy over the other boxer. Ensure that all boxers about to enter ring are appropriately equipped in accordance with BAI's Competition Rules, as follows:			
<ul style="list-style-type: none"> <li>- a fitted mouthguard,</li> <li>- a fitted head guard of approved make in suitable condition and appropriate colour,</li> <li>- a singlet of suitable fit and appropriate colour,</li> <li>- suitably bandaged hands,</li> <li>- gloves of approved make and appropriate size in suitable condition,</li> <li>- suitable footwear, and</li> <li>- suitable lower abdomen protector.</li> </ul>			
<b>Resource Requirements</b>	Appointment of a designated person(s) to undertake the above inspection and appointment and supervision of R&J responsibilities in a timely manner.		
<b>Responsibilities</b>	BAI Board and/or Member Association Committee of Management.		
<b>Timing</b>	Pre-event.		
<b>Reporting &amp; Monitoring Required</b>	BAI Board and/or Member Association Committee of Management.		

## RISK ACTION PLAN

### ACTION PLANNER 5

<b>Item</b>	<b>Management of emergencies at events.</b>	<b>Ref</b>	<b>5</b>
<b>Risk</b>	<b>Failures/non-compliance with statutory requirements, injuries/death in an event of emergency, creation of legal liability, leading to critical stakeholder dissatisfaction, loss of public goodwill and creation of legal liability.</b>		
<b>Action Plan Proposed Treatments</b>		<b>Person Responsible</b>	
<input type="checkbox"/>	Develop strategy to disperse crowd and alleviate congestion as component of Emergency Procedures, particularly at exit points.		
<input type="checkbox"/>	Ensure adequate supervision and control of crowd behaviour.		
<input type="checkbox"/>	Ensure provision of safety for officials/boxers/general public.		
<input type="checkbox"/>	Ensure venue exit points are clear and usable, and that fire detection, prevention and minimisation systems are in working order.		
<input type="checkbox"/>	Preparation of Competition Manager to: <ul style="list-style-type: none"> <li>• be prepared to predict situations arising and take steps to control/assist crowd behaviour before it becomes an issue.</li> <li>• use PA announcements to calm crowd behaviour and remind them of maintaining honourable competition ethics or to assist in directions during an emergency situation.</li> <li>• To contact appropriate emergency services i.e. police, ambulance, fire services.</li> </ul>		
<input type="checkbox"/>	Appointment of a person to deal with any news media and general public enquiries.		
<b>Resource Requirements</b>	Appointment of a designated person(s) who obtains knowledge of the event venue facilities and prepares a Strategy for crowd control and direction.		
<b>Responsibilities</b>	BAI Board and/or Member Association Committee of Management.		
<b>Timing</b>	Pre-event.		
<b>Reporting &amp; Monitoring Required</b>	BAI Board and/or Member Association Committee of Management.		